



Minutes of the Council of Governors meeting held on  
18 May 2020 in Microsoft Teams

Present:

|                  |                    |
|------------------|--------------------|
| Mary Clunie      | Public Governor    |
| Jonathan Cullis  | Staff Governor     |
| William Holmes   | Public Governor    |
| Chris Horood     | Nominated Governor |
| Pearl James      | Staff Governor     |
| Lucinda Herklots | Public Governor    |
| Ramond Jack      | Public Governor    |
| Alastair Lack    | Public Governor    |
| Jenny Lisle      | Public Governor    |
| John Mangan      | Lead Governor      |
| John Parker      | Public Governor    |
| Jan Sanders      | Public Governor    |
| Nicholas Sherman | Public Governor    |
| Jaye Sheppard    | Staff Governor     |
| Christine Wyne   | Public Governor    |

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| Nick Marsden       | Chairman                     |
| Cara Charles-Barks | Chief Executive              |
| Isabel Cardoso     | Membership Manager           |
| Kyle Ng            | Corporate Governance Manager |
| Lorna Wilkinson    | Director of Nursing          |

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| Rachel King     | Nominated Governor |
| Lee Phillips    | Staff Governor     |
| James Robertson | Public Governor    |

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OPENING BUSINESS

CG 18/05/01 Welcome and apologies

Apologies are noted as above.

CG 18/05/02 Minutes of the Council of Governors meeting held on 17 February 2020

The minutes were agreed as a correct record.

A Lack noted that the minutes were a great improvement to what the Council has had in the past and compliments to whoever took them.

CG 18/05/03



there have been some improvements in performance. A multi-organisational working to remove discharge barriers has seen a rapid decrease in the number of DToC (Delayed Transfer of Care) patients. It is expected that the number of beds lost to MFFD (Medically Fit for Discharge) patients would be significantly lower in April.

- The Trust has seen a reduction in ED attendances (4280 compared to 5514 in February), bed occupancy and subsequently escalation bed days. Performance against the emergency access (4 hour) standard has continued to improve (89.8%) with a reduction in winter pressures. Whilst this has relieved some pressure on the wards there is concern that some patients may not be attending the hospital with genuine non-COVID-19 health concerns.
- Cancer week wait performance was achieved in March (94.5%) and finishes Q4 at 93.64%. Although there was an improvement of the 62 day standard in March (87.8%) the Q4 target was not reached with a validated position of 80.87%. Cancer services are continuing in many tumour sites, but ceasing of all non-emergency Endoscopy procedures due to COVID-19 will mean that patients requiring diagnostics will be delayed in their pathways and this will impact upon future performance. As a result diagnostic performance has fallen below the standard of (97.3%) and is expected to fall further until restrictions are lessened.
- Stroke performance, despite concerns, has (f)-7( )1111( 1)-693002 T2(op)9( pr)5(oc)-2(edurT

- A Lack referred to recent national news and asked if it was true that historic Trust debts are being written off, and how much money did the Trust receive or are expecting to receive, and what difference will that make to the Trusts operations.

C Charles-Barks confirmed it was true but that the Trust hadn't received anything and don't know what that will look like going forward. The Trust does not know what the income is going to look like. C Charles -Barks explained that over the next 12 months the Trust the NHS will be receiving how it delivers services and budgets might look considerably different. The NHS may move away from single organisational budgets to having collective shared budgets with other organisations so as to deliver services.

N Marsden agreed with C Charles -Barks in that it will be at least 12 months before NHS Trusts have a clearer direction. N Marsden noted that the Trust would be paid for the services provided but with caveats.

QUA L I T Y a n d R I S K

CG 18/05/05 Patient Experience Report Quarter 2

L Wilkinson presented the report providing the activity for Q 3 2019/20 in relation to patient experience, complaints, public engagement, and the opportunities for learning and service change. The following key points are highlighted:

- In view of the new variable response times, this report now focuses on complaints closed within the quarter.
- Complaints continue to show a slight downward trend.
- 100% of complaints were acknowledged within three working days.
- Q3 has seen an increase in compliance to responses being sent to the

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( 9 complaints no agreed to the extended time frame of 4 BDC 92 < / M G D 9 5 > > B D C / C 2 0

- M Clunie asked about priority 2 which relates to patient sepsis screening and wanted to know the background as to why it appears that the Trust has done well in the initial diagnosis but that the first treatment of a diagnosed sepsis appears to have fallen from 67% to 55% with the target of 100%. There seems to be an inexplicable delay once a patient is diagnosed to when they received their first antibiotic. According to the Quality Account this appears to have deteriorated further. M Clunie asked why the percentage had fallen so much.

C Charles-Barks suggested that this question be put to C Blanshard when she presented to the Council at the next meeting in July



CG 18/05/10 Governor Elections

I Cardoso informed the Council that the current Governor elections had been paused on the recommendation of NHS I/E. I Cardoso also noted that she had sent an email to NHS Providers asking for further clarification/guidance about the current status on the Governor elections, and was still awaiting a response from them.

The Governor elections that are supposed to take place are for the following constituencies:

- Salisbury City – 2x
- South Wiltshire Rural – 3x
- Kennet – 1x
- Staff Governor – Clerical, Admin and Managerial – 1x (recruiting in house)

Currently there is only one constituency South Wiltshire Rural that does not need to go to election as all three posts have been filled. I Cardoso is contacting them presently and starting their induction as of the 1<sup>st</sup> June 2020.

I Cardoso is awaiting for confirmation that the election process on the other two constituencies may start up again.

Lorna Wilkins joined the meeting at 5:05pm

CG 18/05/11 Confirmation of Lead and Deputy Lead Governors

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- 'A person whose physical or mental wellbeing is such that their ability to act as a director of the Trust is materially affected.'

The full Council approved both of the amendments to the constitution.

CG 18/05/13 Non-Executive Director Appointments

N Marsden confirmed that with the agreed changes to the constitution that David Buckle is now a full member of the Trust Board, and will now have voting rights and everything else. The Trust Board will now be at full complement of NEDs.

J Mangan said that t